



DISCIPLINARY PROCEDURES

Course Number
VEL0414

Time Required
45 minutes

Assessment
Formal (multiple choice)

Approvals
CPD

The aims of the disciplinary procedure are to provide a framework within which managers can work with employees to maintain satisfactory standards of conduct and to encourage improvement when necessary.

Recommended System Requirements

- Browser: Up to date web browser
- Video: Up to date video drivers
- Memory: 1Gb+ RAM
- Download Speed: Broadband (3Mb+)

This course covers the aims of the disciplinary procedure, penalties including investigations, allegations and suspensions, procedures for carrying out hearings, and appeals.

Suitable for:
Care, Education
and Commercial



Modules:

- Disciplinary Procedure and Confidentiality
- Investigations, Allegations and Suspensions
- Notification Of A Hearing, The Right To Be Accompanied, And Procedure
- Penalties, Their Effects, And Appeals
- Holding Disciplinary Hearings And A Case Study