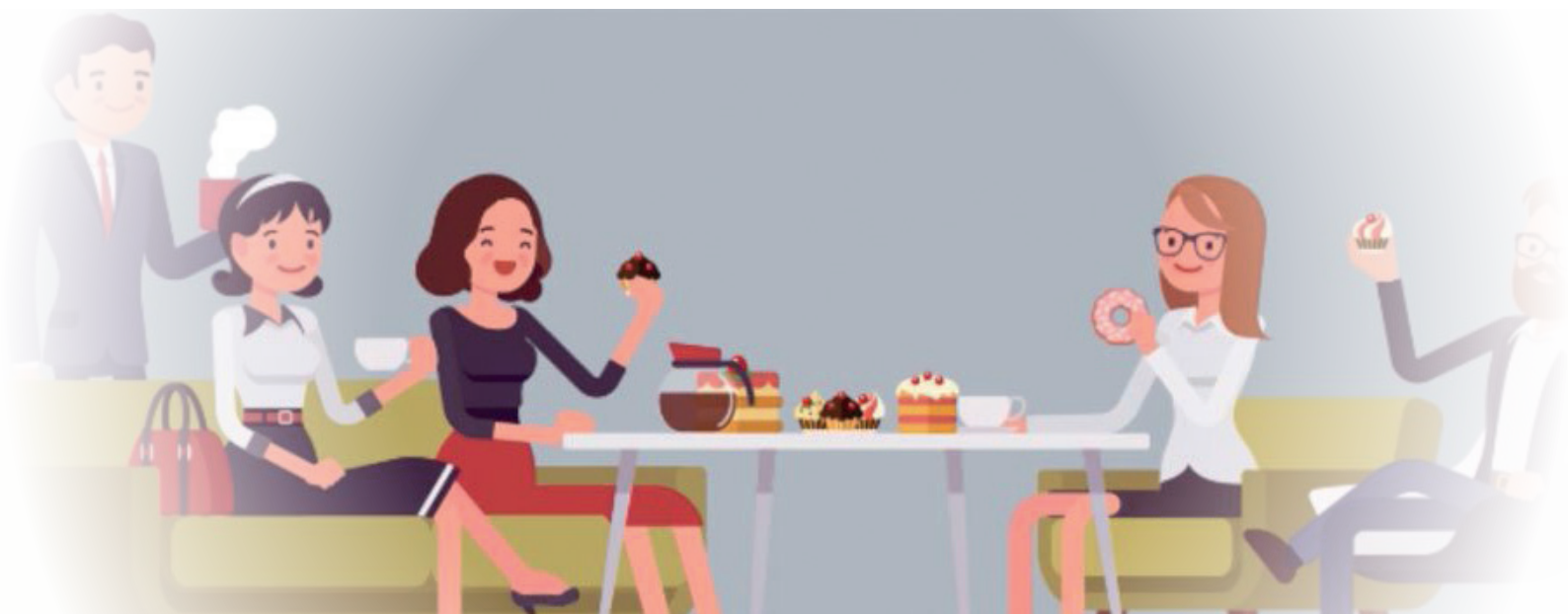




DEVELOPING GOOD EMPLOYEE RELATIONS

Course Number
VEL0440

Time Required
Developing Good
Employee Relations

Assessment
Formal (multiple choice)

Approvals
CPD

Effective businesses encourage the development of positive relationships between managers and employees, as well as amongst co-workers. Establishing and maintaining good work relationships is the key to a positive workplace, and it doesn't have to take a lot of time.

Recommended System Requirements

- Browser: Up to date web browser
- Video: Up to date video drivers
- Memory: 1Gb+ RAM
- Download Speed: Broadband (3Mb+)

This course will define employee relations and cover the many benefits good relations can bring to an organisation. It'll explain how to build confidence in management, including sharing the company vision, building strong teams and the importance of employee feedback.

It'll examine how a proactive HR presence benefits employee relations. Then look at employment contracts and the role of the Employee Handbook.

The course briefly discusses Performance Management including information on motivating employees and how best to show your appreciation of their contribution to the company. Finally, it'll show you how to deal effectively with complaints, discipline and how to combat negativity.

Suitable for:
Care, Education
and Commercial



Modules:

- Good Employee Relations
- Implementation and HR
- Contracts
- Employee Handbook
- Managing Performance

- Recruitment, Retention and Training
- Complaints, Discipline and Negativity